



May 27, 2024

Greetings from the Office of Admission!

The final part of your New Student Checklist will officially open in your Student Portal on June 3. You will be able to access this checklist by logging into your [Student Portal](#) and going to your New Student Checklist section. All of these items, excluding the "Optional" items, will need to be completed before you arrive on campus in August.

We require a final High School Transcript from all students starting this fall. If you are a transfer student or took CCP courses at a college, we will need a final transcript from those schools as well for the credit(s) to transfer to Heidelberg. The "Final Transcript(s)" item on your checklist will mark as complete once we receive your final High School transcript.

The [New Student Checklist page on our website](#) explains each checklist item and the contact person should you have any questions.

Please do not hesitate to contact us with any questions you may have throughout this process. We look forward to seeing you in August!

In Berg Pride,

Brad Gibson  
Director of Student Service Operations  
419-448-2095  
[bgibson@heidelberg.edu](mailto:bgibson@heidelberg.edu)